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HQ U.S. Air Force Academy



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Mortuary Affairs
Janet Edwards



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Background

- **Only active cemetery in the Air Force**
- **Pre-need website**
<http://www.usafa.af.mil/Units/Mission-Support-Group/Force-Support-Squadron/Mortuary-Affairs/>
- **Funerals conducted Monday-Friday, 9:00 am – 2:00 pm**
 - Excludes weekends and federal holidays
- **Mortuary Officer is first point of contact**
 - (719) 333-3323 (DEAD)
 - Located in the Community Center, upper level



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Funeral Locations

- **Cadet Chapel**
 - Catholic or Protestant
 - Closing January 2019 for 3-5 years
- **USAFA Cemetery**
- **Memorial Pavilion**
- **Columbarium**
- **Community Center Chapel**



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Casketed Remains

- **Outer burial container provided at no cost**
- **Plot selection permitted at time of need**
- **Local funeral home (out of state deaths)**
 - **Prepare, casket, ship to Denver**
 - **Provide flag that drapes casket**
- **Receiving funeral home**
 - **Pick up remains at airport**
 - **Transport to Colorado Springs**
 - **Transport to USAFA**
- **Lowering casket**
- **Piggy back burial**
 - **No more than 3 per plot**



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Cremated Remains

- **Local funeral home (out of state)**
 - Pick up remains from place of death
 - Prepare cremation permit and death certificate
 - Cremation
 - Provide flag
 - Mail urn and flag to USAFA Mortuary Affairs
 - Family may hand carry to USAFA
- **Receiving funeral home not needed**
- **May place urn in ground**
 - Plot selection at time of need
- **Direct vs traditional cremation**
 - Cost & services



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Cremated Remains (Ground Burial)

- Outer burial container provided by USAFA at no cost (ground burial)
- Flat bronze marker for each person
- Granite base
- Vase

Cremated Remains (Columbarium)

- Located on east side (exterior) of Memorial Pavilion
- Dimensions: 9 ½” wide x 7 ¾” high x 12 ½” deep
- Companion niche
- No flowers or flags may be displayed
- One 5x7 aluminum nameplate for both
 - 8 lines total
 - 4 lines for sponsor; 4 lines for spouse
 - No additional text
- Place urn in niche



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Miscellaneous

- **USAFA chaplain (active duty)**
 - Will attempt to provide denomination specific support if available
- **Civilian clergy provided by family**
- **Military honors may only be rendered in one location**
 - Must provide DD 214 for sponsor or spouse death (member 4)
- **Burial/cremation clothing**
- **Burial agreement**
- **Reception**
- **Pre-need arrangement benefits**
 - Peace of mind for family
 - Lock in cost



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Miscellaneous

- **No cost for USAFA services**
 - Plot (or niche)
 - Outer burial container
 - Opening/closing of grave
 - Permanent grave marker
 - Granite base
 - Vase
- **Flyover**
 - ETP process
 - Letter of request, DD 214, biography
 - No less than 5 business days to process
 - AF assets
 - Private aircraft (civilian)



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